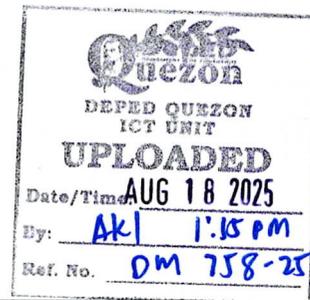




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



14 August 2025

DIVISION MEMORANDUM
DM No. 758, s. 2025

**CONDUCT OF DIVISION CAPACITY-BUILDING ACTIVITY
FOR KINDERGARTEN TEACHERS**

To: Assistant Schools Division Superintendents
Division Chiefs
Education Program Supervisors
Public Schools District Supervisors
District ELLN Coordinators
Elementary School Heads Implementers
All Others Concerned

1. Relative to DepEd Order No. 123, s. 2015 titled “Guidelines on the Early Language Literacy and Numeracy (ELLN) Program: Professional Development Component and in support to the Revised K to 12 Curriculum and the National Learning Recovery Program”, this Office through the Curriculum Implementation Division-Instructional Management Section (CID-IMS) under Project SHINE (**S**trengthening **H**olistic **I**nstructions to **N**urture Teaching **E**mpowerment), will conduct a three-day Capacity-building Activity coined as “Curriculum Champions: Unlocking Early Learning Excellence through Capacity-building Activity for Kindergarten Teachers” on September 26-28, 2025 within Lucena City. The final venue will be announced in the separate memorandum.
2. This three-day training aims to:
 - a. enhance the Kindergarten teachers’ teaching strategies and approaches;
 - b. capacitate the participants on the development and evaluation of teaching materials/manipulatives;
 - c. develop skills on the utilization of developmentally appropriate learning materials (print and non-print); and

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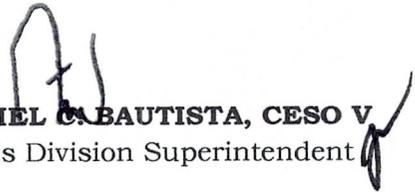
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- d. establish collaborative expertise sessions to improve teaching practices through SLAC.
3. Participants are required to bring school supplies (crayon, cartolina, colored paper, glue, scissors, tape, etc.), laptop, extension wire, and pocket wifi to ensure uninterrupted sessions and activities during workshop.
4. Attached in the enclosure is the List of Attendees, Resource Persons, and Members of Division Technical Working Group on this activity.
5. All DepEd personnel who will attend training and render services during weekends and holidays shall be given Service Credits and Compensatory Overtime Credits (COC) pursuant to DepEd Order No. 3, s. 2003 and CSC-DBM Joint Circular No. 2, s. 2024 based on the actual services rendered.
6. Foods and accommodation expenses during the training shall be charged to the Special Education Fund (SEF) while travel and incidental expenses shall be charged to School MOOE or other local funds, subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination and compliance with this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

cid-ims/mdsg/0815/2025

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Enclosure to DM No. 758, s. 2025

DIVISION RESOURCE SPEAKERS/ TECHNICAL WORKING GROUP/ FACILITATOR

| NAMES | DESIGNATION | ROLES/FUNCTIONS IN THE PDP |
|-----------------------------|------------------------------------|-----------------------------|
| 1.MARIA DYLIN S.GARCIA | Education Program Supervisor | Program Owner |
| 2.LILIOSA B. DIASANTA | Public Schools District Supervisor | Resource Person |
| 3. NIMPHA R. REYES | Public Schools District Supervisor | Resource Person |
| 4. GRACE U. SALVATUS | Elem. School Principal II | Resource Person |
| 5.HYLENLY LEYNES | Elem. School Principal 1 | Facilitator/TWG Member |
| 6. MARION CRESTA M. FRANCIA | Teacher III | Resource Speaker/TWG Member |
| 7.ANA MARIE R. SALAYONG | Master Teacher 1 | Resource Person/TWG Member |
| 8.ZERAH PRINCES B. UMANDAP | Teacher III | Resource Person/TWG Member |
| 9.HARRIETH H. SARCINO | Master Teacher 1 | Resource Person/TWG Member |

LIST OF PARTICIPANTS
1st Congressional District

| DISTRICT | NAMES OF K-TEACHERS | SCHOOL |
|--------------------|---------------------------|------------------------------------|
| 1.Burdeos | Charnelyn B. Busto | Aluyon E/S |
| 2.Sampaloc | Norgielyn Daz | Apasan E/S |
| 3.Pagbilao 1 | Zhiena Jane Mari A. Guemo | Bukal E/S |
| 4.Pagbilao 2 | Carla M. Porta | Polo South E/S |
| 5.Lucban | Rosemarie A. Francia | Paaralang Elementarya ng Nagsinamo |
| 6.Infanta | Jhoyce Anne G. Virrey | Cacawayan E/S |
| 7.Real | Gina Oquindo | Llvac E/S |
| 9.Panukulan | Prestine Kaye R. Nollado | Panukulan Central School |
| 10.Patnanungan | Amelou R. Avillaneda | Amaga E/S |
| 11.Polillo | Maricris Almirez | Binibitinan E/S |
| 12.Mauban North | Gail Jasmin V. Ellazar | Balaybalay E/S |
| 13.Mauban South | Rosevie E. Gonzales | Pilaway E/S |
| 14.General Nakar 2 | Maggie May D. Astrera | Dinigman IS |

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| | | |
|--------------------|---------------------------|-------------|
| 15.General Nakar 1 | Kristel Mariz R. Villarín | Lumutan E/S |
|--------------------|---------------------------|-------------|

LIST OF PARTICIPANTS
2nd Congressional District

| DISTRICT | NAMES OF K-TEACHERS | SCHOOL |
|-------------------|-----------------------------|-----------------|
| 1.Candelaria West | Karen Lyn T. Empalmado | CES Main |
| 2.Candelaria East | Mayjoryl Claise T. Gonzales | Pahinga Sur E/S |
| 3.Sariaya West | Shelette I. Abanilla | Janagdong E/S 1 |
| 4.Sariaya East | Mie Aie F. Javier | Talaan E/S |
| 5. Dolores | Kevin A. San Buenaventura | Bungoy E/S |
| 6. San Antonio | Cyndelle Joy A. Lalunio | Magsaysay E/S |
| 7.Tiaong 1 | Diane P. Manalo | Bulakin E/S |
| 8.Tiaong 2 | Nikki D. Rivera | San Juan E/S |

LIST OF PARTICIPANTS
3rd Congressional District

| DISTRICT | NAMES OF K-TEACHERS | SCHOOL |
|---------------------|---------------------------|---------------------------|
| 1.Agdangan | Maricris F. Fajardo | Ilayang Kinagunan E/S |
| 2.Buenavista 1 | Allan D. Gayeta | Bagong Silang E/S |
| 3.Buenavista 2 | Joyce Ann Myre N. Lazo | San Diego E/S |
| 4.Catanauan 1 | Veronica O. Formento | Camandiison E/S |
| 5.Catanauan 2 | Myche Car D. Entoma | Tagabas Ilaya E/S |
| 6.General Luna | Jonalyn Deliman | Magsaysay E/S |
| 7.Macalelon | Maria Myra C. Baltazar | Amontay E/S |
| 8.Mulanay 1 | Mary Jane P. Oliarte | Anonang E/S |
| 9.Mulanay 2 | Liezl S. Evangelista | Acaciahan E/S |
| 10.Padre Burgos | Denise Anne A. Magalonga | Hinguiwin E/S |
| 11.Pitogo | Maria Corazon R. Saverola | Pitogo Central School II |
| 12.San Narciso 1 | Reabel C. Ausa | |
| 13.San Narciso 2 | Gerlie C. De Roxas | San Isidro E/S |
| 14.San Andres | Cheradee U. Piralta | San Andres CES |
| 15. San Francisco 1 | Maria Theresa V. Ladesma | Cawayan II E/S |
| 16.San Francisco 2 | Katherine Ann B. Riano | Gregorio G. Edaño Sr. E/S |
| 17.Unisan | Alexa A. Macaraig | San Roque E/S |

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LIST OF PARTICIPANTS
4th Congressional District

| DISTRICT | NAMES OF K-TEACHERS | SCHOOL |
|-----------------------|-------------------------------|-----------------------|
| 1. Alabat | Jonnamie S. Gruta | Alabat Central E/S |
| 2. Atimonan 1 | Danessa B. Amparo | Maggalayan Bundok E/S |
| 3. Atimonan 2 | Yvette A. Villaluz | Tagbakin E/S |
| 4. Calauag East | April Meralien Rose I. Quario | Talingting E/S |
| 5. Calauag West | Ma. Monina A. Fedeliz | Sabang E/S |
| 6. Plaridel | Aileen B. Aurelio | Ilosong E/S |
| 7. Lopez East | Mariejane A. Gonzalvo | Sto. Niño E/S |
| 8. Perez | Vanessa I. Soriano | Pambuhan I/S |
| 9. Lopez West | Eliza Marie T. Advincula | Guihay E/S |
| 10. Gumaca East | Sheila C. Vedad | Gumaca East CS |
| 11. Gumaca West | Lhichel V. Consulta | Sastre E/S |
| 12. Quezon | Marissa M. Ervera | Sabang E/S |
| 13. Guinayangan North | Mhaira B. Malana | Sisi E/S |
| 14. Guinayangan South | Irish c. Arida | Sta. Maria E/S |
| 15. Tagkawayan 1 | Recaela L. Cadayan | Manato E/S |
| 16. Tagkawayan 2 | Aubrey M. Manalo | Tabason E/S |

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